

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF SAN MIGUEL COUNTY, NEW MEXICO
HELD THURSDAY MARCH 6TH, 2014**

CALL TO ORDER AND ROLL CALL

Chairman Nicolas T. Leger called the meeting to order at approximately 8:40 A.M., at the Commission chambers on the 2nd floor of the San Miguel County Courthouse. Upon a call of the roll by the Clerk, all the County Commissioners were present with the exception of Vice-Chairman Ron Ortega being absent due to a personal matter. With four of the five County Commissioners present a quorum was duly established and noted as follows: Chairman Nicolas T. Leger, and Commissioners Marcellino A. Ortiz, Arthur J. Padilla, and Gilbert J.B. Sena. Also present for the special meeting was the San Miguel County Finance Division Supervisor Melinda Gonzales.

PLEDGE OF ALLEGIANCE AND SALUTATION OF THE NM FLAG

Joined by staff and all in attendance, the Commissioners pledged allegiance to the U.S. flag and offered their salutation to the N.M. flag.

(ALL MOTIONS MADE AND SECONDED ARE DULY APPROVED AND ADOPTED WITHOUT FURTHER INDICATION OF SAID ACTION; AND ALL FORMAL ACTION IS BY UNANIMOUS VOICE VOTE, UNLESS OTHERWISE INDICATED.)

ITEM 1

Item 1 on the Agenda was Resolution 2014-03-06-f1, Authorizing the creation of Fund 209. The County will be receiving Federal Disaster Assistance from the Federal Emergency Management Agency (FEMA). San Miguel County currently has a fund called Fund 206, which is state disaster funding, and the purpose of creating Fund 209 is to keep funding separate from the state disaster fund (Fund 206) and the Federal Disaster Assistance. Chairman Nicolas Leger proceeded to ask County Manager Les Montoya if the County has received any word from FEMA on the application for federal disaster funds. County Manager Les Montoya stated that Dennis English from the Office of Emergency Management, the San Miguel County Public Works staff, Melinda Gonzales and himself met with FEMA the week prior to, and noted that eight projects were in the process of being approved. County Manager Les Montoya also stated FEMA was pleased with the documentation completed by the San Miguel County staff on the recent disaster that affected San Miguel County.

Whereupon, Commissioner Arthur Padilla moved and Commissioner Gilbert Sena seconded, approval of Resolution 2014-03-06-F1, authorizing the creation of Fund 209, and the motion carried by unanimous vote of the Commission.

ITEM 2

Item 2 on the Agenda was Budget Adjustment 2014-03-06-F2, Midyear Review. San Miguel County Finance Division Supervisor Melinda Gonzales and San Miguel County Manager Les Montoya met with all Department Supervisors to discuss midyear adjustments. Melinda Gonzales provided the Commission with several different handouts to show each department's standings in the midyear as well as the General Fund. Melinda Gonzales proceeded to inform the Commission on each department's increases and decreases in expenditures. Finance Division Supervisor Melinda Gonzales proceeds to go into further detail to recap and provide details for each fund within the County budget. Chairman Nicolas Leger proceeds to ask Finance Division Supervisor Melinda Gonzales to discuss which funds have significant change, Melinda Gonzales begins to state that Fund 209 is


one of the major changes within the County. Melinda Gonzales also stated that money was transferred from the County's Capital Outlay Fund to the 210 Fund, which is going to be used for Public Works, building lettering and camera systems for the Courthouse. County Manager Les Montoya requested Finance Division Supervisor Melinda Gonzales explain General Service expenditures. The Mid-year Budget Amendments were substantial to the Board of County Commissioners. After lengthy discussion on these matters, San Miguel County Finance Supervisor and San Miguel County Manager presented a 2013-14 Mid-year Budget. The amendments accounted for expenses to date and forecasted expenditures to close the fiscal year June 30, 2014. The budget also allowed for cash balances to remain in place, (meeting DFA requirements). This being presented and accomplished, the Chairman entertained a motion to approve the 2014-14 Mid-year budget.

Whereupon, Commissioner Arthur Padilla moved and Commissioner Marcellino Ortiz seconded, approval of Budget Adjustment 2014-03-06-F2, Midyear Review, and the motion carried by unanimous vote of the Commission.

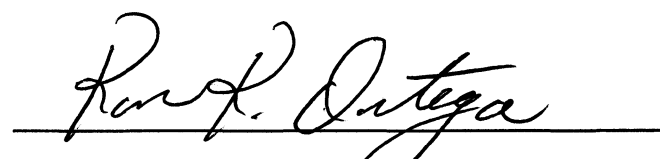
ADJOURNMENT

Upon a motion by Commissioner Gilbert J. B. Sena and a second by Commissioner Arthur J. Padilla, the motion carried and the meeting was duly adjourned.

MOVED, SECONDED AND ADOPTED this 8th day of April, 2014, by the Board of County Commissioners of San Miguel County, New Mexico, as the official minutes of a special meeting held March 6th, 2014.



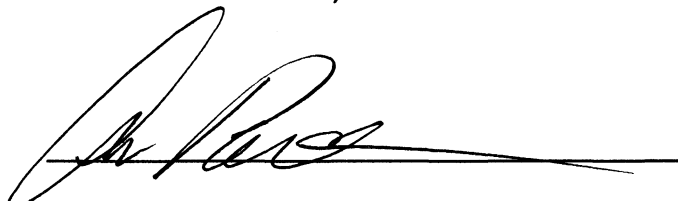
Nicolas T. Leger, Chairman



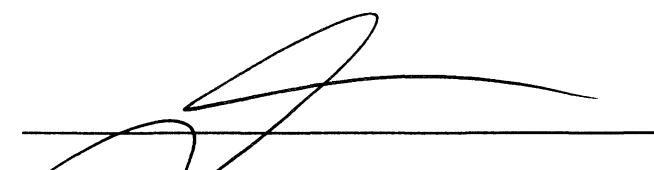
Ron R. Ortega, Vice-Chairman



Marcellino A. Ortiz, Member



Arthur J. Padilla, Member



Gilbert J.B. Sena, Member

ATTEST:

Melanie Y. Rivera

Melanie Y. Rivera

San Miguel County Clerk

(SEAL)

Submitted by:

Diego Romero

Deputy Clerk